

TONBRIDGE & MALLING BOROUGH COUNCIL



EXECUTIVE SERVICES

Chief Executive

Julie Beilby BSc (Hons) MBA

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Committee Services
committee.services@tmbc.gov.uk

24 August 2018

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 4th September, 2018 commencing at 8.00 pm or on the rising of the Street Scene and Environment Services Advisory Board, whichever is the later.

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

PART 1 - PUBLIC

- | | | |
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| 2. | Declarations of interest | 7 - 8 |

Executive Key Decision and Matters for Recommendation to the Council

3. Waste Services Contract Retender 9 - 12

The report seeks:

- *Cabinet approval of a number of recommendations considered at the meeting of the Street Scene & Environment Advisory Board on 4th September 2018; and*
- *recommends approval of three separate recommendations onto a meeting of Extraordinary Council on 18th September 2018.*

4. Urgent Items 13 - 14

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

5. Exclusion of Press and Public 15 - 16

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

6. Urgent Items 17 - 18

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor N J Heslop, (Leader) and (Economic Regeneration)
Councillor M A Coffin, (Finance, Innovation and Property)
Councillor Mrs M F Heslop, (Community Services)
Councillor D Lettington, (Street Scene and Environment Services)
Councillor P J Montague, (Housing)
Councillor H S Rogers, (Strategic Planning and Infrastructure)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.

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Apologies for absence

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Declarations of interest

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TONBRIDGE & MALLING BOROUGH COUNCIL

CABINET

04 September 2018

Report of the Management Team

Part 1- Public

Matters for Decision by Cabinet and Recommendation to Council

1 WASTE SERVICES CONTRACT RETENDER

Summary

This report seeks Cabinet approval of a number of recommendations considered at the meeting of the Street Scene & Environment Advisory Board on 4th September 2018, and also recommends approval of three separate recommendations onto a meeting of Extraordinary Council on 18th September 2018.

1.1 Background

1.1.1 Immediately prior to this meeting of Cabinet the Street Scene & Environment Advisory Board will meet to consider two separate reports on the Waste Services Contract Retender.

1.1.2 Subject to Member comment at that meeting the proposed recommendations are attached at **Annex 1** to this report. The recommendations include those for approval by Cabinet and also for recommendation onto Extraordinary Council.

1.2 Legal Implications

1.2.1 As detailed in the reports to the Street Scene and Environment Advisory Board.

1.3 Financial and Value for Money Considerations

1.3.1 As detailed in the reports to the Street Scene and Environment Advisory Board.

1.4 Risk Assessment

1.4.1 As detailed in the reports to the Street Scene and Environment Advisory Board.

1.5 Equality Impact Assessment

1.5.1 As detailed in the reports to the Street Scene and Environment Advisory Board.

1.6 Policy Considerations

1.6.1 Communications

1.6.2 Community

1.6.3 Customer Contact

1.6.4 Procurement

1.7 Recommendations

1.7.1 It is RECOMMENDED to CABINET that subject to any Member amendments at the Street Scene & Environment Advisory Board the recommendations for Cabinet attached at **Annex 1** to this report be approved.

1.7.2 It is RECOMMENDED to COUNCIL that subject to any Member amendments at the Street Scene & Environment Advisory Board the recommendations to Council attached at **Annex 1** to this report be approved.

Background papers:

contact: Robert Styles

Nil

Julie Beilby
Chief Executive

Robert Styles
Director of Street Scene, Leisure & Technical Services

for Management Team

Recommendations from the Street Scene & Environment Advisory Board

4th September 2018.

Recommendations for **CABINET** approval:-

- i) Members endorse the procurement process undertaken by Officers as set out in this report;
- ii) the South West Kent Waste Partnership – Waste Services Contract 2019 be awarded to the successful contractor as detailed in the report;
- iii) the future provision of bring sites includes those ten locations outlined in the report, with a review of bring sites to be reported to a future meeting of this Board;
- iv) the existing service arrangements for the Saturday Bulky Household Waste & WEEE collections be retained (excluding garden waste) with a review of the arrangements to be reported to a further meeting of this Board;
- v) the high speed roads within the Borough continue to be cleansed 12 times a year with a review after 12 months of operation;
- vi) the proposed draft Inter Authority Agreement included within the report be approved and delegated authority be granted to the Directors of Street Scene, Leisure & Technical Services and Finance & Transformation to make any final amendments in liaison with the Cabinet Members for Street Scene & Environment and Finance, Innovation & Property;
- vii) regular updates on the arrangements for the new contract be reported to this Board;
- viii) the details and style of joint branding to be used by the successful contractor be considered in liaison with the established Member Group and Tunbridge Wells Borough Council;
- ix) delegated authority be given to the Director of Street Scene, Leisure & Technical Services in liaison with the Cabinet Member for Street Scene & Environment to approve the final form of the Joint Working Agreement to be entered into;
- x) the role of Partnership Manager be undertaken in the first year of the new contract by this authority;

- xi) the current Capital Plan provision for the replacement of existing containers and purchase of containers for new households be reviewed and adjusted as part of the Capital Plan review;
- xii) the procurement of the new containers for the Waste Services Contract be progressed through an appropriate Purchasing Framework;
- xiii) the Strategic Communications Overview and approach to the development of a detailed Operational Marketing Plan included within the report be approved
- xiv) the actions to address the impacts identified in the Equality Impact Assessment as outlined in the report be noted.

Recommendations to COUNCIL:-

- i) the charging proposals for the new opt in garden waste charge as outlined in the report be agreed;
- ii) the provision of new containers for the Waste Services Contract be added to the Capital Plan, funded from the earmarked reserve, as set out in the report;
- iii) a marketing/communication budget be established to publicise and promote the new enhanced service in the sum of £100,000 funded from the Invest to Save reserve.

Agenda Item 4

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

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Agenda Item 5

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**ANY REPORTS APPEARING AFTER THIS PAGE CONTAIN EXEMPT
INFORMATION**

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Agenda Item 6

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

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